



**Board of Directors Meeting
San Leandro Improvement Association
Wednesday, February 12th, 2020, 8:00 a.m.
Chamber of Commerce Offices, 120 Estudillo Ave.
(CLOSED SESSION, BOARD ONLY, ITEM 4)**

AGENDA:

1. **Introductions – President, Emily Griego**
2. **Approval of January 9th, 2020 Meeting minutes** *Action Item*
3. **Public Comment – Announcements**
4. **Committee Reports:**
(Executive Committee) – Emily Griego
 - a. **Final FY 2020 budget** *Action Item*
 - b. **Executive Director/DM Job posting, review of candidates (Closed Session)**
CLOSED SESSION, ONLY BOARD MAY ATTEND
Personnel Matters – Review of recommended candidates. *Action Item*
5. **Report to the public, update on the results and decisions taken in closed session**
6. **Next Board of Directors Meeting: _____**

BROWN ACT: Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas at 384 W. Estudillo Avenue, San Leandro, CA 94577. Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Monica Montes at 888 356-2726 at least 48 hours prior to the meeting.

SAN LEANDRO IMPROVEMENT ASSOCIATION



**Board of Directors Meeting
San Leandro Improvement Association
Thursday, January 9th, 2020, 8:00 a.m.
San Leandro Chamber Offices – 120 Estudillo Avenue**

Present: Katie Bowman, Kim Pace, Gordon Galvan, Jackie Montero Flynn, Emily Griego, Long Nguyen, Betty Shon, Deborah Cox, Ted Nguyen, Angele Sweet, Nicole Franklin (by phone),

Absent: Emilio Garcia, David Irmer, Shannon Hackley, Matt Holmes

Guests: Luis Torres/SLPD, Joe Camarillo/SLPD, Ken Pon

Staff: Marco Li Mandri, Dominic Li Mandri

MINUTES:

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
1. Introductions	The meeting was called to order at 8:10 A.M. by President Emily Griego. She welcomed everyone to the Chamber office	No Action Taken
2. Approval of Annual Meeting, November 14th, 2019 Minutes	The November 14 th , 2019 Minutes were reviewed.	Deborah moved and Kim seconded approval of the minutes. The minutes were approved unanimously
3. Public Comment and Announcements	The following public comments were made: -Chamber will hold its Annual Awards dinner on January 30 th . -The Chamber will have Wilma Chan and Jeff Kay attend events in the coming month. -The Boys and Girls Crab Fest is sold out Discussion followed.	No Action Taken

SAN LEANDRO IMPROVEMENT ASSOCIATION

	<p>crime in the district. Luis spoke about the “smash and grab” incidents that are plaguing the East Bay and now moving south to Los Angeles.</p> <p>Gordon spoke about the ongoing issue of SLIA absorbing general benefit work that used to be done by the City. He stated that Dominic had been having to deal with these issues for many years now. Jeff Kay had mentioned at the Annual meeting that he was aware of this issue and would work to resolve it.</p>	
5. Next Board Meeting & Adjournment	<p>Next meeting of the Board will occur on Wednesday February 12th, 2020 at 8:00 a.m. at the Chamber office</p> <p>Meeting adjourned at 9:35 AM.</p>	

Minutes taken by Marco Li Mandri, staff

**San Leandro Improvement Association
Profit & Loss Budget Performance
January 2020**

	Jan 20	Budget	Dec '19 - Jan 20	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Interest Earned	0.00		0.05		
Assessment Income	0.00		126,463.91	447,873.57	447,873.57
Delinquency	0.00		0.00	-12,000.00	-12,000.00
Carry Forward	0.00		0.00	2,788.00	2,788.00
Programs Income					
Holiday	2,200.00		7,400.00		
Total Programs Income	2,200.00		7,400.00		
Total Income	2,200.00		133,863.96	438,661.57	438,661.57
Expense					
Administration					
Annual Elections / Mailing	0.00	20.00	0.00	40.00	240.00
Bank Charges/CC Interest Charge	45.79	83.00	75.79	170.00	1,000.00
Loan Interest	0.00	175.00	0.00	350.00	2,081.00
Staff Administration	4,400.00	4,400.00	8,800.00	8,800.00	52,800.00
Accounting	0.00	133.00	0.00	270.00	1,600.00
Dues and Subscriptions	0.00	8.00	0.00	20.00	100.00
Rent	750.00	750.00	1,500.00	1,500.00	9,000.00
Insurance	0.00	435.00	0.00	870.00	5,200.00
Office Supplies / Equipment	132.05		132.05	0.00	0.00
Board Meetings / Retreats	48.00	30.00	48.00	0.00	0.00
Meeting Refreshments	0.00	30.00	0.00	60.00	350.00
Phone and Communications	121.04	145.00	121.04	290.00	1,700.00
Printing	0.00	58.00	0.00	117.00	700.00
Office Cleaning	219.18	250.00	219.18	500.00	3,000.00
Total Administration	5,716.06	6,487.00	10,896.06	12,987.00	77,771.00
DISI					
Advertising	40.76	168.00	40.76	336.00	2,000.00
Branding / Signage	0.00	83.00	0.00	170.00	1,000.00
Public Space Dev.	0.00	169.00	0.00	338.00	2,000.00
PR Consultant	0.00		0.00	0.00	0.00
Social Media	3,000.00	1,600.00	3,000.00	3,200.00	19,200.00
DISI Staff Admin	1,000.00	250.00	2,000.00	500.00	3,000.00
Seasonal Displays	0.00	169.00	0.00	338.00	2,000.00
Newsletters	38.00		38.00		
Special Events					
Holiday Event	2,215.18		2,215.18		
Total Special Events	2,215.18		2,215.18		
Web Site	0.00		0.00	0.00	0.00

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San Leandro Improvement Association Profit & Loss Budget Performance January 2020

	Jan 20	Budget	Dec '19 - Jan 20	YTD Budget	Annual Budget
Total DISI	6,293.94	2,439.00	7,293.94	4,882.00	29,200.00
SOBO					
Sidewalk Cleaning Operations					
Deductions	0.00		0.00		
Health Ins	4,117.34		3,346.36		
Payroll Service	169.88		309.75		
Payroll					
Payroll Tax Expense	1,978.97		2,952.61		
Payroll - Other	16,986.28		28,327.72		
Total Payroll	18,965.25		31,280.33		
Sidewalk Cleaning Operations - Other	0.00	13,750.00	0.00	27,500.00	165,000.00
Total Sidewalk Cleaning Operations	23,252.47	13,750.00	34,936.44	27,500.00	165,000.00
Supplies, Equip, Uniforms	587.29	333.00	587.29	670.00	4,000.00
Public Space Maintenance	775.00	416.00	775.00	835.00	5,000.00
Nursery Supplies & Equipment	0.00	291.00	0.00	586.00	3,500.00
Rent / Storage	750.00	750.00	1,500.00	1,500.00	9,000.00
Security	7,077.00	7,077.00	14,154.00	14,154.00	84,924.00
SOBO Admin	1,600.00	1,600.00	3,200.00	3,200.00	19,200.00
Vehicle Related					
Gas	205.95	210.00	205.95	420.00	2,520.00
Vehicle Repairs & Maintenance	0.00	210.00	0.00	420.00	2,480.00
Total Vehicle Related	205.95	420.00	205.95	840.00	5,000.00
SOBO Contingency	0.00	125.00	750.00	250.00	1,500.00
Total SOBO	34,247.71	24,762.00	56,108.68	49,535.00	297,124.00
Total Expense	46,257.71	33,688.00	74,298.68	67,404.00	404,095.00
Net Ordinary Income	-44,057.71	-33,688.00	59,565.28	371,257.57	34,566.57
Other Income/Expense					
Other Expense					
Admin 2017-18		0.00	7,000.00		
Total Other Expense	0.00	0.00	7,000.00	0.00	0.00
Net Other Income	0.00	0.00	-7,000.00	0.00	0.00
Net Income	-44,057.71	-33,688.00	52,565.28	371,257.57	34,566.57



2019 SLIA Board Members



(As of 1/1/25/2019)
Executive Board

NAME	EMAIL	PHONE #	MAILING ADDRESS
Emily Griego President	emilyg@sanleandrochamber.com	((510) 317-1400	San Leandro Chamber of Commerce
Kimberly Pace Vice-President	klpace@bgcsl.org	(510) 301-6148	Boys & Girls Club of San Leandro 401 Marina Blvd, S. CA 94577
Long Van Nguyen Treasurer	long_van_nguyen@yahoo.com	(408) 921-9810	VN Village Center, LLC.
Katie Bowman Secretary	kbowman@sanleandro.org	(510) 577-3327	City of San Leandro 835 East 14th St. SL, CA 94577
Board Members			
Angele Sweet	angele@friendandsweet.com	(510) 875-6981	
Shannon Hackley	shannon@shannonleigh.net	(510) 969-7870	
Emilio Garcia	emilio@precisiongraphicsca.com	(510) 357-6300	Precision Graphics/440 Creates 456 Davis St. SL, CA 94577
David Imer	dcimer@innisfreecompanies.com	(415) 332-6250	The Innisfree Companies 1221 Bridgeway, Suite 1, Sausalito, CA 94965
Robert Jones	rbjonesco@aol.com	(510) 357-0120	Robert Jones & Associates 142 Joaquin Av. SL, CA 94577
Deborah Cox	dcox@sanleandro.org		San Leandro City Council 835 East 14th Street, SL, CA 94577
Ted Van Nguyen	Be_Ion@yahoo.com		VN Village Center, LLC.

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2019 SLIA Board Members



Mario Alvarado	malvarado@osisoft.com	(510) 877-9390	OSISOFT 1600 Alvarado St., SL, CA 94577
Gordon Galvan	gordongalvan@comcast.net	(510) 828-2063	P.O. Box 3101, SL, CA 94578
Jacqueline Montero-Flynn	joeandjackie@comcast.net	(510) 483-7853	877 Dolores Av. SL, CA 94577
Betty Shon	Betty.shon@westlake-realty.com	(650) 353-5647	1301 Shoreway Road, Suite 150, Belmont CA. 94002
Matt Holmes	mholmes@retailwestinc.com	(415) 601-8337	1495 E. 14 th St. San Leandro CA. 94577
Nicole Franklin	nfrankl@bart.gov	(510) 917-3217	300 Lakeside Drive, 22 nd Floor Oakland, CA. 94612
Alternates			
Pete Ballew Alternate to Deborah Cox	pballew@sanleandro.org	(510) 680-0981	San Leandro City Council 835 East 14th St. SL, CA 94577